



Health Education England



**Performers List Validation by Experience (PLVE)
NHS Performers List Applications**

Competency Evidence Portfolio Review

Validation by experience dentist's name:		Validation Supervisor's name:	
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**Performers List Validation by Experience (PLVE)
Competency Evidence Portfolio**

Domain – Professionalism							
Competency		Evidence required		Present		Comments	
				Y	N		
P01	Have an up to date Personal Development Plan (PDP) indicating professional aims and objectives	Copy of Personal Development Plan with training needs identified for next 12 months after PLVE period					
		Reflective log of recent training					
P02	Aware of and understand the requirements of the GDC document “Standards for the Dental Team”	Evidence of tutorial signed by VS or attendance at HEE Local Office approved course on GDC requirements,					
		Signed reflective commentary demonstrating understanding of the requirements					
P03	Understand practice-based NHS complaints procedures	Copy of practice NHS complaints procedure					
		Anonymised copy of complaint (if available) and response					
		Evidence of tutorial signed by VS or attendance at HEE Local Office approved course on NHS complaint management					
		Signed reflective commentary demonstrating understanding of NHS complaints management					

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Domain – Professionalism (continued)					
Competency		Evidence required	Present		Comments
			Y	N	
P04	Work with patients and colleagues demonstrating courtesy and professional integrity	Results of NHS patient satisfaction survey (questionnaires)			
		Signed reflective commentary demonstrating learning from the survey results			
		Summary of multi-source feedback (MSF) outcomes from colleagues and staff (minimum of 8 where possible)			
		Signed reflective commentary demonstrating learning from the feedback outcomes			
		Practice appraisal outcomes			
P05	Knowledge and understanding of Clinical Audit and Peer Review	Evidence of NHS-based audit and/or peer review experience during PLVE period			

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Domain – Professionalism (continued)					
Competency		Evidence required	Present		Comments
			Y	N	
P06	Commitment to Lifelong Learning and professional development, including Core CPD	Records of GDC required CPD for previous 12 months, including reflections			
		Evidence of participation in Core CPD as required by the GDC including Medical Emergencies; Disinfection and Decontamination; Radiography and radiation protection; Legal and ethical issues; Complaints handling; Early detection of Oral Cancer; Safeguarding children and vulnerable adults level 2			

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Domain – Management & Leadership					
Competency		Evidence required	Present		Comments
			Y	N	
M01	Able to demonstrate good record keeping	Evidence of tutorial signed by the VS or attendance at HEE Local Office approved course on record keeping			
		Record keeping audit cycle completed for a minimum of 21 NHS patient records (on HEE Local Office template, if available)			
		Signed reflective commentary demonstrating understanding of the principles of good record keeping			
M02	Able to refer patients to specialist colleagues	A minimum of two sample referral letters completed by applicant (anonymised), together with responses from specialist (at least 1 in each speciality referred to)			
		Evidence of a tutorial on referral protocols and writing referral letters			
		Signed reflective commentary demonstrating understanding of the principles of referrals			

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Domain – Management & Leadership (continued)					
Competency		Evidence required	Present		Comments
			Y	N	
M03	Able to prescribe drugs / therapeutics for patients safely and with knowledge of potential drug interactions	Copy of practice NHS drug prescribing protocols			
		Evidence of tutorial signed by VS or attendance at HEE Local Office approved course on prescribing and drug interactions,			
		Signed reflective commentary demonstrating understanding of the protocols			
		Sample of anonymised NHS patient records demonstrating ability to prescribe appropriately			
		Certificated completion of Dental SCRIPT training resource http://hee3cpd.dentalprescriber.org/login			
M04	Appropriate training in up to date IRMER regulations and Radiation Protection	Evidence of attendance at IRMER or equivalent radiological training within past five years (5 hours verifiable CPD minimum)			
		Signed reflective commentary demonstrating understanding of the regulations and procedures of dental radiology			

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Domain – Management & Leadership (continued)					
Competency		Evidence required	Present		Comments
			Y	N	
M05	Knowledge of Cross Infection Control procedures to HTM 01-05 standards	Copy of practice infection control procedures			
		Signed reflective commentary demonstrating understanding of infection control procedures			
M06	Knowledge of H&S policies and regulations including COSHH	Copy of practice Health & Safety policy			
		Signed reflective commentary demonstrating understanding of Health & Safety principles and requirements			
		Copy of practice COSHH statements			
		Signed reflective commentary demonstrating understanding of the COSHH regulations			
		Evidence of tutorial or attendance at HEE Local Office approved course on Health & Safety and COSHH requirements			

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Domain – Management & Leadership (continued)					
Competency		Evidence required	Present		Comments
			Y	N	
M07	Awareness of NHS regulations in providing treatment for patients	Evidence of previous experience in NHS primary care dentistry since April 2006 (if applicable)			
		Evidence of attendance at a HEE Local Office approved NHS dentistry induction programme or equivalent training			
		Evidence of tutorial signed by VS or attendance at HEE Local Office approved course on NHS regulations,			
M08	Understanding of Employment and Contract Law in UK	Copy of the practice employment contract/associate agreement			
		Signed reflective commentary demonstrating understanding of the basic principles of relevant employment and contract law			

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Domain – Management & Leadership (continued)					
Competency		Evidence required	Present		Comments
			Y	N	
M09	Ability to recognise and deal with medical emergencies in the Dental Practice	Copy of CPR training certificate within the previous 12 months			
		Copy of practice emergency drug protocol			
		Signed reflective commentary demonstrating understanding of the principles of managing medical emergencies			
M10	Knowledge of current Safeguarding Children and Vulnerable Adults level 2 requirements and their application in practice	Copy of the practice Safeguarding policy			
		Evidence of tutorial on Safeguarding signed by VS			
		Signed reflective commentary demonstrating understanding of the principles of Safeguarding			

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Domain: Clinical					
Competency		Evidence required	Present		Comments
			Y	N	
CL01	Understanding and Experience of Working in NHS Primary Care Dentistry.	Clinical portfolio for the training period, signed by VS			
		Signed VS's Structured Report on competence progression			
		Evidence of any Case-based Discussions (CbDs) and Dental Evaluations of Performance (ADEPTs) identified in the Action Plan and undertaken during the PLVE Period and of learning from outcomes			
		Evidence of tutorials and attendance at HEE Local Office approved courses on clinical elements identified in the PDP and/or by the HEE Local Office			

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Domain: Clinical (continued)					
Competency		Evidence required	Present		Comments
			Y	N	
CL 02	Patient examination & diagnosis	A minimum of five samples of patient assessments (anonymised) demonstrating a broad range of diagnostic skills			
		Signed reflective commentary demonstrating understanding of the principles of patient examination and diagnosis			
	Treatment planning & patient management	A minimum of five samples of patient treatment plans (anonymised) demonstrating a broad range of treatment planning and patient management skills			
		Signed reflective commentary demonstrating understanding of the principles of treatment planning and patient management			

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Domain: Clinical (continued)		Evidence required	Present		Comments
Competency			Y	N	
CL 02 cont	Health promotion & disease prevention	Summary NHS BSA data (anonymised) demonstrating the performance of preventative procedures to conserve tooth structure, prevent dental disease and oral health			
		Signed reflective commentary demonstrating understanding of the principles of health promotion and disease prevention			
		Audit demonstrating compliance with the national toolkit 'Delivering Better Oral Health'			
	Dental emergencies	Summary NHS BSA data (anonymised) demonstrating experience in the management of dental emergencies			
	Local anaesthesia, pain & anxiety control	Signed reflective commentary demonstrating understanding of the principles of appropriate management of pain control and anxiety in patients			

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Domain: Clinical (continued)					
Competency		Evidence required	Present		Comments
CL02 cont	Periodontal therapy & management	A minimum of five samples of patient treatment records (anonymised) demonstrating appropriate management of periodontal conditions in patients			
		Signed reflective commentary demonstrating understanding of the principles of periodontal therapy and management			
	Hard & soft tissue surgery	A minimum of five samples of patient treatment records (anonymised) demonstrating effective management of buried roots etc.			
		Summary NHS BSA data (anonymised) demonstrating the performance of extractions on a range of patient groups			
	Management of the developing dentition	Signed reflective commentary demonstrating understanding of the principles of management of the developing dentition, including IOTN and other indices			

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Domain: Clinical (continued)					
Competency		Evidence required	Present		Comments
CL02 cont	Restoration of teeth	Summary NHS BSA data (anonymised) demonstrating the provision of simple and complex restorative treatments (Bands 2 and 3) on a range of patient groups			
	Replacement of teeth	Summary NHS BSA data (anonymised) demonstrating the provision of a range of fixed and removable prostheses, including bridges, removable and complete dentures			
CL03	Previous Experience of Working in NHS Primary Care Dentistry (where applicable)	CV and signed reflective commentary on learning achieved through previous experience			
		Evidence of experience of providing a broad range of treatments on NHS patients			

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Domain: Communication					
Competency		Evidence required	Present		Comments
			Y	N	
CO01	Able to communicate with patients appropriately	Results of NHS patient satisfaction survey – see also Competency P04			
		Evidence from DOPS undertaken at the commencement of the training period			
		Evidence of CbDs and DEPs undertaken on NHS patients during PLVE pPrior			
		Signed reflective commentary demonstrating understanding of the importance of effective patient communication			
CO02	Understanding of the importance of Team Work in Dentistry	Evidence of involvement in staff training and practice meetings			
		Signed reflective commentary demonstrating understanding of the importance and application of team working			

- **Reflective commentaries should include sufficient information to demonstrate that the applicant understands the principles of the topic and their own role and responsibilities in the context.**

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Initial Review	
Reviewers:	
Name:	Signed and dated:
Outstanding items (if any):	
Feedback (if any):	

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Final Review	
Reviewers:	
Name:	Declaration of completeness Signed and dated:
Comments:	